



TOWN OF DAVENPORT
PO Box 279, Davenport, OK 74026
Phone: 918-377-2235
Fax: 918-377-2650

AGENDA MINUTES

TOWN OF DAVENPORT COUNCIL MEETING

Regular Meeting
214 BROADWAY, TOWN HALL

TUESDAY, November 4, 2025
6:30PM

1. Call To Order: **Present were Mayor Jennifer Miller, Vice Mayor Tony Halsey and Council members Brandon Stancell, Brett Baldwin. Absent was council member Mitchell Booze.**
2. Prayer and Pledge of Allegiance
3. Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at a Board Meeting, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:
 - a) Minutes: Regular Meeting: October 14, 2025 and Emergency Meeting of October 24, 2025.
 - b) Financial Reports, Treasurer Report on status of funds
 - c) Vote to approve or disapprove claims presented.**Brandon Stancell made a motion to approve a-c and Brett Baldwin gave a second vote was 4-0**
4. Citizens to be heard (5 minute limit).
Jennifer read letter from Susan Robertson.
5. Discussion/ Approval of Bids in regards to 2011 Ford F-250, 2005 F-250, Mower, and Trailer
Bids Approved were as follows:
2011 Ford F:250- Mike Price for \$2600 1st TH, 2nd BB 4-0
2005 F-250- Danny Vanfossen for \$1200 1st BS, 2nd BB 4-0
Red Snapper Mower- Danny Vanfossen for \$400 1st TH, 2nd BS 4-0
Green Trailer- Josh Thompson for \$550 1st TH, 2nd BB 4-0
6. Discussion/ Action for Christmas Bonus' to employee's from the Oklahoma Employment Security Commission Account.
Bonus' to start at \$300 the first year employee has been here adding \$75 each additional year to cap out at \$600.
Amounts approved but checking with city attorney in the account that bonus' will come from. Brandon Stancell made a motion and Brett Baldwin gave a second vote was 4-0.
7. Discussion/Action in the removal of the mobile home on Preston Ave & 8th due to no work being done to property since it was brought into city limits
He has had two citations now. Letter to be sent to owner noting that they are to move property out, with what codes they are in violation of. No action to be taken.



TOWN OF DAVENPORT
PO Box 279, Davenport, OK 74026
Phone: 918-377-2235
Fax: 918-377-2650

8. Discuss/ Action to implement into employee handbook that any property broken and or damaged by city employees will therefore be deducted from their paychecks.
Counsel agrees that more discussion needs to be had before anything can be approved, Item was tabled to Dec. 9th meeting. Motion made by Tony Halsey a second was made by Brandon Stancell. 4-0
9. Discussion/Action to implement ordinances for Town Clerk and Town Treasurer effective 2027. **Motion was made to implement ordinances by Tony Halsey, a second was made by Brandon Stancell. 4-0**

Ordinances were signed by Mayor Jennifer Miller, and Town Clerk Hillary Morris and sent to city attorney 11/5/25.
10. Discussion/Action to approve Car Show/ Popcorn festival 2026 including partially shutting down Broadway
Brett Baldwin made a motion and a second was made by Tony Halsey. 4-0
11. Discussion about letter sent from Susan Robertson.
Mayor Miller explained more about the letter that was previously read. She went into more detail about the cons of the current billing process and that we aren't fully trying to push paperless billing on everyone. We are just offering people to opt in to paperless. She also explained the benefits of going cashless and how many other towns are cashless and that it would be beneficial for our town.
12. Discussion/Action - Grant Administration Update by Five Tool Management
Council member Brandon Stancell spoke on behalf of Leslie to give updates on grants and what is going on.
13. Adjourn
Meeting was adjourned at 7:26PM