



**TOWN OF DAVENPORT**  
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## **AGENDA MINUTES**

### **TOWN OF DAVENPORT COUNCIL MEETING**

Regular Meeting  
214 BROADWAY, TOWN HALL

TUESDAY, October 14 , 2025  
6:00PM

1. Call to Order
2. Roll Call: **Present were Mayor Jennifer Miller, Council members Brandon Stancell and Mitchell Booze**

**Absent were Vice Mayor Tony Halsey and Council Member Brett Baldwin**

3. Prayer and Pledge of Allegiance
4. Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at a Board Meeting, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:
  - a) Minutes: Regular Meeting: September 9, 2025 and Emergency Meeting of September 16, 2025.
  - b) Financial Reports, Treasurer Report on status of funds
  - c) Department Reports
  - d) Vote to approve or disapprove claims presented.

**Brandon Stancell made a motion to approve a-d and Mitchell Booze gave a second vote was 3-0**

5. Citizens to be heard (5 minute limit). **There were no citizens that wished to be heard**
6. Discussion/Action to repair Kenrod Rd with County's help and then meet with residents of Kenrod. **Council met with residents to discuss the repair project for Kenrod Rd. The City informed residents that if they agree to purchase and be responsible for the long-term maintenance of the required culvert (tinhorn), the City will install the culvert, allowing the County to proceed with the road repair project.**  
A motion to repair Kenrod rd was made by Brandon Stancell and got a second from Mitchell Booze vote was 3-0
7. Discussion/ Action for Christmas Bonus' to employee's from the Oklahoma Employment Security Commission Account.

**Council tabled item. Council stated Tom Murray Sr. will receive a bonus this year.**

8. Discussion/ Action to move city hall to a cashless system  
**Motion to approve from Brandon Stancell a second was made by Mitchell Booze. 3-0 vote**
9. Discussion/Action to move the City of Davenport water bills to digital, online and email.  
**Customers can choose to stay with paper bills. Motion to approve from Brandon Stancell a second was made by Mitchell Booze. 3-0 vote**
10. Discussion/Action in the removal of the mobile home on Preston Ave & 8<sup>th</sup> due to no work being done to property since it was brought into city limits  
**First reach out to owner via certified letter. Item was tabled and motion was made by Mitchell Booze a second was made by Brandon Stancell vote was 3-0**
11. Discussion/Action to take bids on city property for sealed bids
  - a. 2011 Ford F-250
  - b. 2005 F-250
  - c. Jetter, Mower, Trailer**A motion was made to surplus the items by Brandon Stancell a second was made by Mitchell Booze 3-0 vote.**
12. Discussion/Action on Halloween festivities.  
**Mayor asked residents their thoughts. Residents agreed with early Halloween 5-7 on Halloween night. Motion was made by Mitchell Booze a second was made by Brandon Stancell 3-0**
13. Discussion/Action on no longer recording council meetings.  
**Motion to approve from Brandon Stancell a second was made by Mitchell Booze. 3-0 vote**
14. Discuss/ Acknowledge Tom Murray Sr. and his 7 years of dedication to the town of Davenport.  
**Tom Murray Sr was acknowledged.**
15. Discuss/ Action to implement into employee handbook that any property broken and or damaged by city employees will therefore be deducted from their paychecks.  
**Motion was made to table the item until more could be spoke to attorney Hodgens. Motion from Brandon Stancell and a second came from Mitchell Booze. 3-0**
16. Discussion/ Action RE: Approve to surplus the inventory list for the Davenport Old Filing Station and for the proceeds to be placed in the Oklahoma Rt. 66 Revitalization Grant Account to be used for the project.  
**Motion to approve made by Mitchell Booze second came from Brandon Stancell 3-0**
17. Discuss, Consider and Take possible action for Leslie Wilbourn, Five tool Management, to apply for and accept, if awarded, the Rural and Tribal Assistance Pilot Program.  
**Motion to approve was made by Mitchell Booze second came from Brandon Stancell 3-0**

18. Discussion/Action RE: Approve for Five Tool Management to research, apply, and accept, if awarded, the Better Utilizing Investments to Leverage Development (BUILD) Grant Program (BUILD) grant.  
**Motion to approve from Brandon Stancell a second was made by Mitchell Booze. 3-0 vote**
19. Discussion/Action RE: Approve for Five Tool Management to research, apply, and accept, if awarded, the TSET Built Environment Grant Construction Implementation for Physical Activity.  
**Motion to approve was made by Mitchell Booze second came from Brandon Stancell 3-0**
20. Discussion/Action RE: Review, discuss, and approve the Davenport – Old Filing Station project plan and budget.  
**Approval to proceed with project was made by Brandon Stancell second was made by Mitchell Booze 3-0**
21. Discussion/Action RE: Approve for Five Tool Management to administer and manage the current (active) grants awarded to the Town of Davenport.  
**Motion to approve from Brandon Stancell a second was made by Mitchell Booze. 3-0 vote**
22. Discussion Only Item:
- a. Grant Administration Update
23. Consider, take possible action to convene or not convene in Executive Session, pursuant to Title 25 O.S. Section 307 (B)(1) of Oklahoma Statutes Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. If a board member request an executive session a motion will be made and a vote taken.
- a. Motion to convene to executive session; **Motion made to convene at 7:19 by Brandon Stancell Second was made by Mitchell Booze 3-0**
  - b. Motion to reconvene. **Motion to reconvene at 8:48 by Mitchell Booze second was made by Brandon Stancell 3-0**
  - c. Any action to be taken **No action was taken**
24. Adjourn  
**Meeting was adjourned at 8:49PM**

Typed by: City Clerk: Hillary Morris